



**UNIVERSITY OF
ZULULAND**

The University of Zululand subscribes to the principles embedded in the Employment Equity Act

QUALITY ASSURANCE

QUALITY ADVISOR (RE-ADVERTISEMENT)

REFERENCE NUMBER: 2025/03/VA10

GRADE 07

The purpose of this position is to provide technical advice on programme and curriculum design with a view to enhance the quality of the submissions for approval, accreditation and registration of academic programmes at UNIZULU as well as to manage quality assurance activities for new programme approval and submission of programmes to relevant key stakeholders in Higher Education.

KEY ACTIVITIES

- Curriculum design/review of new and existing programmes
- Regulatory requirements pertaining to HEQC, DHET, Professional bodies and SAQA
- Quality Assurance Consulting

MINIMUM REQUIREMENTS

- Relevant Master's Degree.
- 3 years' experience in a related position within a tertiary institution.
- Experience in programme approval strategies, structures, policies and procedures.
- Experience in advising on national regulatory bodies requirements in relation to programme approval, accreditation and registration.
- Experience in liaising effectively with senior academic staff on curriculum design and quality assurance issues.
- Teaching experience at tertiary level.

OTHER REQUIREMENTS

Knowledge

- Knowledge of the programme approval strategies, structures, policies and procedures in a higher education institution.

- A thorough knowledge of the external regulatory environment relating to Programme Approval by the Department of Higher Education and Training, Programme Accreditation by the Higher Education Quality Committee, and Programme Registration by the South African Qualifications Authority.
- Thorough understanding of the Higher Education Qualifications Sub-Framework (HEQSF) and requirements for programme design within the framework.

Skills

- Communication skills
- Administrative skills
- Presentation skills
- Planning & Organising ability
- Report development ability

Behaviour / Attributes

- Accurate Listening
- Concrete organisation
- Attention to Detail
- Goal directedness and commitment
- Problem/situation Analysis

CLOSING DATE: 21 March 2025

To apply please log on to PNET (www.pnet.co.za) and submit your application. **The University will not accept any applications directly or through any other means.**

Candidates who do not meet the minimum requirements, as specified above, will not be considered and should not apply.

The University reserves the right not to make an appointment. Communication will be entered into with the shortlisted candidates only.

By applying for this position, you hereby give consent to the University of Zululand, that your personal information like your name and surname, Identity number, banking details, address, resume' etc., may be used, distributed, handled or processed and/or stored for purposes of the Recruitment and Selection process of the University.

Please note in terms of the University's recruitment policy, preference will be given to South African citizens. UNIZULU is committed to employment equity and equal opportunity.