

**AUTHORITY TO DEBIT ACCOUNT**

**USER/CREDITOR DETAILS**

<b>To: (Name of Beneficiary)</b>	University of Zululand
<b>Beneficiary's Address:</b>	24 Main Road, Kwa Dlangezwa
<b>Abbreviated Name as it will appear on your bank statement:</b>	

**ACCOUNT HOLDER DETAILS**

<b>Given by (Name of account holder)</b>		
<b>Student Number :</b>		
<b>Address:</b>		
<b>ID Number:</b>	<b>Passport number:</b>	<b>Temporary Residence ID:</b>

**BANKING DETAILS**

<b>Bank Name:</b>		<b>Branch Code:</b>	
<b>Account Number:</b>		<b>Account Type:</b>	

**COLLECTION DATE DETAILS**

<b>Debit Sequence Type</b>	<input type="checkbox"/> Recurring. <input type="checkbox"/> Once-off	<b>Collection Day of the month</b>	<input type="checkbox"/> 01 <input type="checkbox"/> 15 <input type="checkbox"/> 25 <input type="checkbox"/> 31
<b>Frequency (select the applicable)</b>	<input type="checkbox"/> Weekly <input type="checkbox"/> Fortnightly <input type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Annually <input type="checkbox"/> Biannually <input type="checkbox"/> Monthly by Rule (specify: _____)	<b>Date Adjustment Rule:</b> Yes	

**MANDATE TYPE: (COMPLETE THE RELEVANT)**

Fixed Mandate:		Variable Mandate		Usage Based Mandate	
Instalment Amount		Instalment Amount		Instalment Amount	
Maximum Amount		Maximum Amount		Maximum Amount	
Adjustment Category	<input type="checkbox"/> Never	Adjustment Category	<input type="checkbox"/> Annually <input type="checkbox"/> Biannually <input type="checkbox"/> Quarterly <input type="checkbox"/> Repo <input type="checkbox"/> Never	Adjustment Category	<input type="checkbox"/> Annually <input type="checkbox"/> Biannually <input type="checkbox"/> Quarterly <input type="checkbox"/> Repo <input type="checkbox"/> Never
		Specify Adjustment Amount / Rate %		Specify Adjustment Amount / Rate %	

<b>First Collection Date</b>		<b>First Collection Amount (if required - i.e., an amount that is not the same as the instalment amount)</b>	
------------------------------	--	--	--

This signed Authority and Mandate refers to our contract dated \_\_\_\_\_ ("the Agreement")

I/We hereby authorise you to issue and deliver payment instructions to your Banker for collection against my/our abovementioned account on condition that the sum of such payment instructions will never exceed my/our obligations as agreed to in the Agreement, and commencing on \_\_\_\_\_ and continuing until this Authority and Mandate is terminated by me/us by \_\_\_\_\_

The individual payment instructions so authorised to be issued must be issued and delivered as follows:

- i. If there are insufficient funds in the (my) nominated account to meet the obligation, you are entitled to track my account and re-present the instruction for payment as soon as sufficient funds are available in my account;
- ii. on or after the dates when the obligation in terms of the Agreement is due and the amount of each individual payment instruction may not be more or less than the obligation due.

I/We acknowledge that this authority may be ceded or assigned to a third party if the Agreement is also ceded or assigned to that third party, but in the absence of such assignment of the Agreement, this Authority and Mandate cannot be assigned to any third party

Signed at \_\_\_\_\_ on this \_\_\_\_\_ day of \_\_\_\_\_

\_\_\_\_\_  
Signature as used for operating on the account (Bank account holder)

Assisted by \_\_\_\_\_

**FOR OFFICE USE**  
**AGREEMENT REFERENCE NUMBER**

This agreement reference number is: \_\_\_\_\_