



**UNIVERSITY OF
ZULULAND**

**PHYSICAL PLANNING AND OPERATIONS
TEMPORARY SENIOR QUANTITY SURVEYOR
TWO (2) YEAR FIXED TERM CONTRACT
REFERENCE NUMBER:2023/09/FM01
GRADE 8**

To project manage all infrastructure project with regards to costs, quality and schedule. Monitor and control construction activities on all infrastructure projects from conceptualization to commissioning of projects, to minimize costs of a project and enhance value for money, while meeting the required legal and quality standards.

KEY ACTIVITIES

- Project cost planning, value engineering, value management, feasibility studies, cost-benefit analysis, life-cycle costing, risk analysis, tendering,
- Valuation, change control, dispute resolution, claims management, project management, cost estimation, facilities management and value for money assessments,
- Advise on the control of construction costs by accurate measurement of the work required regularly, application of expert knowledge of costs and prices of work, labour, materials and plant.
- Budget Preparation, Monitoring & Control.
- Project Management.
- Tender Specification and Bill of Quantities Creation.
- Preparing schedules of predicted cash flow,
- Cost control during the progress of the works including advising on proposed variations and alternative construction methods and sequencing,

- Adjudication and resolving financial claims by the contractor, subcontractors and/or suppliers,
- Preparing valuations for interim payment certificates and reconciliation statements
- Preparing and agreeing final account(s) for the works.
- Preparing valuations for final payment certificates and reconciliation statements,
- Preparing fee accounts based on appropriate fee scale and conditions of appointment

MINIMUM REQUIREMENTS

- National Diploma/B-Tech or BSC degree in Quantity Surveying.
- Certificate in Project Management.
- 5 years' experience in built-environment and quantity surveying.
- The candidate need to be registered as a PRQS with the Quantity Surveying Council in terms of the Quantity Surveying Profession Act, 2000 (Act No. 49 of 2000, as amended)
- Driver's License.

OTHER REQUIREMENTS

Knowledge

- Technique of measuring quantities from drawings, sketches and specifications prepared by Designers, principal Architects and Engineers,
- Construction related fundamentals, engineering and contract management processes.
- Procurement strategies, measuring and costing construction projects,
- The pricing of related construction works, assessment of construction and related building works and different methods, cost control and quality control.
- Project Management Principles.
- MS Office Suite (MS Project, Excel, Word).

Skills

- Communication
- Interpersonal
- Planning and Organizing
- Conflict Management
- Time Management
- Reporting

Behavior / Attributes

- Attention to detail

- Results Orientated
- Customer Focused
- Motivated
- Working Under Pressure
- Quality Focused

Closing Date: 30 September 2023

To apply please log on to **PNET** (www.pnet.co.za) and submit your application.
The University will not accept any applications directly or through any other means.

Candidates who do not meet the minimum requirements, as specified above, will not be considered and should not apply.

Please note in terms of the Universities recruitment policy preference will be given to **SOUTH AFRICAN CITIZENS**. UNIZULU is committed to employment equity and equal opportunity.

Kindly Note:

Communication will be entered into with shortlisted candidates only.

The University reserves the right not to make an appointment in the position as advertised.

By applying for this: position, you hereby give consent to the University of Zululand, that your personal information like your name and surname, identity number, banking details, address, resume' etc, may be used, distributed, handled or processed and or stored, for purposes of Recruitment and Selection process of the University.