



The University of Zululand subscribes to the principles embedded in the Employment Equity Act

## **DEAN: FACULTY HUMANITIES AND SOCIAL SCIENCES**

**(Five-year fixed term performance-based contract)**

**Reference Number: 2023/09/FA01**

### **Grade 4**

The Dean will take the leadership role in charting the future strategic direction of the Faculty's within the context of the University's strategic plan. The Dean reports to the Deputy Vice-Chancellor: Teaching and Learning and is expected to: advance the mission of the University and enhance the quality of existing academic programmes through innovative educational leadership; demonstrate the value of a culturally diverse faculty; foster a work environment conducive to cultural and linguistic diversity and mutual development; utilise a working knowledge of legal, legislative, and academic policy issues as they apply to the University; plan, develop and manage budgets and seek alternative sources of funding and effective partnerships with businesses, educational institutions, governmental institutions, governmental agencies or community organisations; and plan, develop, direct and evaluate higher education programmes. The Dean will be involved in a variety of institutional committees, including the University's Extended Management Committee and Senate.

### **Functions and Responsibilities:**

It is the responsibility of the Dean to guide the Faculty in achieving excellence in Teaching and Learning, Research and Innovation, Community Engagement and Academic Administration. More specifically, the Dean will be required to:

- Determine, articulate, implement and lead a faculty-based strategic initiatives in accordance with the University's strategic thrust to enhance the Faculty's operational viability and achievement of performance targets -
- Promote excellence in teaching and learning, research and innovation, community engagement.
- Oversee staff development and management.

- Oversee student development and support, including student experience;
- Ensure high-quality Faculty governance, administration, including the academic lifecycle management of the students;
- Oversee an effective and competitive program qualification mix;
- Ensure effective and efficient management of Faculty resources;
- Strengthen relationships with stakeholders and academic partners;
- Employ effective risk management strategies;
- Oversee implementation of the quality enhancement and assurance plans at Faculty level.
- Implement university policies, processes and systems to ensure quality, efficiency, and sustainability in relation to all portfolios within the Faculty.

**Minimum Requirements:** The candidate

- should possess a Doctoral Degree (PhD) and be a Full Professor in one of the disciplines offered in the Faculty as well as have evidence of publications and an in-depth understanding of Higher Education Policies.
- Must demonstrate an in-depth understanding of National and International developments of Research, Teaching and Learning as they relate to education as well as a grasp of the key issues facing the higher education sector.
- must have a strong track record of professional accomplishment in his/ her academic discipline and will have shown evidence of outstanding management and leadership abilities.
- should possess qualities of strategic and innovative thinking and have extensive experience of academic and financial management.
- Have the ability to foster and extend national and international linkages and alliances is crucial.

**All applications must include the following which are critical in evaluating applications received:**

- (a) A Self - Evaluation report by the applicant of his/her suitability for appointment to this position;
- (b) A completed UNIZULU application form;
- (c) A detailed Curriculum Vitae;
- (d) Certified copies of all academic qualifications, ID; and
- (e) Names and contact details of at least three contactable work-related referees (one must be a current or recent superior)

**CLOSING DATE: 10 September 2023**

For the APPLICATION FORM, please log on to the University website and click on vacancies (<http://www.unizulu.ac.za/vacancies>).

To apply for this position, please email the application form and all required documentation to Ms. NN Mdletshe, [MdletsheNN@unizulu.ac.za](mailto:MdletsheNN@unizulu.ac.za) **OR** [log on to PNET \(www.pnet.co.za\) to submit your application](http://www.pnet.co.za), by no later than 12h00 on the closing date stated above.