



**UNIVERSITY OF  
ZULULAND**

**RESPONSIVE DOCUMENT FOR :**

**THE UNIVERSITY OF ZULULAND (UNIZULU) SEEKS TO LEASE STUDENT  
ACCOMMODATION FROM OWNERS OF ACCOMODATION SITUATED WITHIN 20 KM RADIUS  
OF ITS KWA-DLANGEZWA & RICHARDS BAY CAMPUSES, AND CONTRACT OWNERS  
(EXCLUDING LEASING AGENTS) FOR THIS SERVICE FOR THE PERIOD OF THREE (3)  
YEARS (2023 TO 2025).**

**INVITATION REFERENCE NO. UZ04-2022**

**The Invitation is closing on the 11<sup>TH</sup> of November 2022 at 12h00.**

and the fully completed offers are to be dropped in the Tender box situated at:

The main reception of Protective Services Department at the University of Zululand, Kwa-Dlangezwa Campus, 24 Main Street, Kwa-Dlangezwa.

## 1. SECTION 1 – NOTES TO OWNERS

### 1.1 Response Requirements

Respective owners are requested to complete this set of documents and address it in a sealed envelope marked with the following information:

<b>University of Zululand, Invitation No. UZ04/2022</b>	
<b>Physical Address: 24 Main Street, Kwa-Dlangezwa Campus</b>	
<b>Owner /Company Name</b>	
<b>Owner/Company Address</b>	
<b>Contact person</b>	<b>Ms/Mrs/Mr/Prof/Dr</b>
<b>Invitation closing date</b>	<b>11<sup>th</sup> of November 2022</b> <span style="float: right;"><b>Time: 12h00</b></span>

### 1.2 Offer Submission and Compliance

The original sealed offer with one (1) USB memory device containing the electronic copies of the submission must be submitted into the official tender box located in the following office:

<b>DATE and TIME</b>	<b>OFFICE</b>	<b>ADDRESS</b>
11 November 2022, 12h00	Protective Services Department (PSD), Control Room Reception, (opposite King Bhekuzulu hall)	University of Zululand, 24 Main Road, Kwa-Dlangezwa Campus

### 1.3 Accommodation Requirements

The owners need to take cognisance of the following requirements for the Student Accommodation.

- 1.3.1 The premises to be leased by the University of Zululand must be ready for occupation on 31 January 2023 in order to be available for occupation from the 1<sup>st</sup> of February 2023.
- 1.3.2 **The accommodation must comply with the Department of Higher Education Policy on the minimum norms and standards for Student Housing at Public Universities in South Africa, Government Gazette, 29 September 2015, No. R. 897. See Annexure A of this Invitation Document.**

### 1.4 Service Level Agreement

This invitation and its acceptance shall be subject to mutually agreed terms and conditions which shall be initiated by UNIZULU and concluded prior to occupation.

## **1.5 Verifications & Declarations**

1.5.1 UNIZULU will review and verify the validity of data provided by the owner and compliance to the minimum requirements for the provision of this service prior to contract negotiation.

1.5.2 The owner also needs to declare in the table and documentations provided compliance to the following: -

- That the owner, and in the case of companies, any of its directors is not listed on the National Treasury's Database of Restricted Suppliers as companies or persons prohibited from doing business with the public sector?
- That the owner has not been involved in collusion practices with regards to this invitation, and has arrived at making the offer independently from other owners;
- The owner does not have any conflict of interest with UNIZULU, where either the owner, spouse, or relative works for UNIZULU, and where there are, the owner has declared the association accordingly in their proposal, etc.
- That the owner warrants that they have the legal authority to make the lease offer and contract with UNIZULU.

**1.6 Minimum Data Required for this Invitation. Please provide:**

<b>OWNER / COMPANY NAME</b>			
Owner ID / Company Registration No.			
<b>PROPERTY DETAILS:-</b>			
Physical Address:			
<b>TYPE OF ROOMS</b>	<b>NUMBER OF AVAILABLE BEDS</b>	<b>PROPOSED OFFER / BED</b>	<b>REMARKS</b>
* Single Rooms			
* Double Rooms			
*			
*			
*			
<b>ROOMS MINIMUM SPECIFICATION</b>	<b>SPECIFY SIZES OF ROOMS</b>	<b>REMARKS</b>	
Single Room $\geq 8m^2$			
Double Room $\geq 14m^2$			
<b>SPECIFY OTHER FACILITIES AVAILABLE:-</b>			

**PLEASE INDICATE COMPLIANCE TO 4,2 C MINIMUM REQUIREMENTS IN YOUR OFFER**

**OTHER ITEMS:**

Tax Clearance No. (Where Applicable)

Tax Certificate Expiry Date

**DECLARATIONS:**

**SIGNITURE  
(AGAINST EACH  
DECLARATION  
ELEMENT)**

• Does the owner have any conflict of interest with UNIZULU, where either the owner, spouse, or relative works for UNIZULU, and where there are, please declared the association accordingly in the proposal.

- 1.
- 2.
- 3.
- 4.

• Is the owner, and in the case of companies, any of its directors, listed on the National Treasury's Database of Restricted Suppliers as companies or persons prohibited from doing business with the public sector?

• Has the owner not been involved in collusion practices with regards to this invitation, and has he/she arrived at making the offer independently from other owners;

• Does the owner warrants that they have the legal authority to make the lease offer and contract with UNIZULU. Where applicable provide resolution of the board, etc.

