



**UNIVERSITY OF
ZULULAND**

The University of Zululand subscribes to the principles embedded in the Employment Equity Act

INSTITUTIONAL PLANNING

DIRECTOR: QUALITY ASSURANCE

REFERENCE NUMBER: 2022/05/VA01

GRADE 5

The University of Zululand invites applications for the position of Director: Quality Assurance.

The Director: Quality Assurance contributes to organizational effectiveness through the provision of strategic, administrative and logistical support. The position requires a strategic thinker and an academic leader endowed with managerial and interpersonal skills with significant experience in quality management in higher education.

MINIMUM REQUIREMENTS

- Master's degree, preferably in the field of Education / Higher Education.

REQUIRED EXPERIENCE

- Ten (10) years in Higher Education.
- Five (5) years in a Quality Assurance environment, preferably in a management capacity.
- An extensive knowledge of the South African higher education system, with special reference to quality management and accreditation matters.
- Higher Education quality systems, implementation and management.
- Proven record of working with programme development, learning programmes approval and institutional quality assurance governance
- Quality audit, review, and assurance of curriculum and programme design, development, implementation and evaluation.
- Strategic planning, quality management and resource allocation in higher education.
- Project development, management, monitoring and evaluation.
- Proven track record of effective report writing and proposal writing in the higher education environment.

SKILLS AND COMPETENCIES

- Excellent written, oral and electronic communication skills in English, especially with regard to professional and scientific report writing, project proposals and in making presentations.
- Highly knowledgeable with regard to higher education management, curriculum development, teaching and learning, assessment and research processes.
- In depth knowledge of and critical perspectives on current policy developments and implementation of quality systems in higher education.
- Proven engagements with the HEQC audit and programme accreditation and review frameworks and criteria.

All applications must include the following which are critical in evaluating applications received:

- (a) A Self - Evaluation report by the applicant of his/her suitability for appointment to this position;
- (b) A completed UNIZULU application form;
- (c) A detailed Curriculum Vitae;
- (d) Certified copies of all academic qualifications, ID; and
- (e) Names and contact details of at least three contactable work related referees (one must be a current or recent superior)

CLOSING DATE: 15 May 2022

For the APPLICATION FORM, please log on to the University website and click on vacancies (<http://www.unizulu.ac.za/vacancies>).

To apply for this position, please email the application form and all required documentation to Ms. NN Mdletshe, MdletsheNN@unizulu.ac.za **OR** [log on to PNET \(www.pnet.co.za\)](http://www.pnet.co.za) to submit your application, by no later than 12h00 on the closing date stated above.

No hand delivered or postal applications will be accepted. The University reserves the right not to make an appointment. Communication will be entered into with the shortlisted candidates only.

By applying for this position, you hereby give consent to the University of Zululand, that your personal information like your name and surname, Identity number, banking details, address, resume' etc., may be used, distributed, handled or processed and/or stored for purposes of the Recruitment and Selection process of the University.

Please note in terms of the University's recruitment policy preference will be given to South African citizens. UNIZULU is committed to employment equity and equal opportunity.