



UNIVERSITY OF  
ZULULAND

**The University of Zululand subscribes to the principles embedded in the  
Employment Equity Act**

**DEPUTY VICE-CHANCELLOR: INSTITUTIONAL SUPPORT**  
**Five year fixed term performance-based contract**

**Reference Number: 2019/10/VC93**

The University of Zululand is currently seeking to employ an accomplished Deputy Vice- Chancellor: Institutional Support. The Deputy-Vice Chancellor: Institutional Support will provide strategic leadership and management of operations across both campuses. He or she has the overall responsibility for the successful delivery of services related to the following portfolios: Security, Marketing and Communication, Information and Communication Technology and Student Services.

The successful incumbent will be required to implement university policies, processes and systems to ensure quality, efficiency, effectiveness and sustainability in relation to physical, financial and human resources in each of the key portfolios.

## **MINIMUM REQUIREMENTS**

### **Qualifications**

- A Doctoral Degree.
- Possession of Business Leadership qualification will be an added advantage.

### **Experience**

- At least ten years' relevant experience, five of which must have been at senior management level. Experience in a higher education environment will be an advantage;
- Proven experience and skills in successfully managing the facilities and delivery services in a complex multi-site organization.
- Evidence of successful experience in project management, including proven ability to work with multiple constituencies and drive efforts spanning a wide range of functions.

- Project Management experience
- Strong planning, coordination and interpersonal skills.
- Negotiation and communication skills.
- Financial management and budgeting skills.
- Understanding and knowledge of challenges and opportunities as well as experience in policy and strategy development and implementation in all areas of the portfolio.

**All applications must include the following which are critical in evaluating applicants received:**

- (a) A Self - Evaluation by the applicant of his/her ability for the appointment;
- (b) An application form;
- (c) A detailed Curriculum Vitae;
- (d) Certified copies of all academic qualifications, ID; and
- (e) Names and contact details of at least three contactable work related referees (one must be a current or recent superior)

**Closing Date: 20 October 2019**

For the APPLICATION FORM, please log on to the University website and click on vacancies (<http://www.unizulu.ac.za/vacancies>). To apply for this position, please email the application form and all required documentation to Mrs NP Matikinca, [matikincan@unizulu.ac.za](mailto:matikincan@unizulu.ac.za) **OR** log on to PNET ([www.pnet.co.za](http://www.pnet.co.za)) to submit your application, by no later than 12h00 on the closing date stated above.

**No hand delivered or postal applications will be accepted. The University reserves the right not to make an appointment. Communication will be entered into with the shortlisted candidates only.**