



The University of Zululand subscribes to the principles embedded in the Employment Equity Act

HEAD OF ACADEMIC DEPARTMENTS (HOD)

(INTERNAL APPLICANTS ONLY)

N.B. External applications will not be considered

FACULTY OF ARTS
1. Department of Anthropology and Development Studies
2. Department of Recreation and Tourism

The University has approved a policy on the conditions of appointment and term of office for Heads of academic Departments. The University is seeking to make appointments for above Faculty and invites interested, suitably qualified academics to apply for consideration. A Head of Department is the academic leader and manager of an academic department. Heads of Department are appointed through a formal selection process and report to the Dean. Heads of Department are internal performance based appointments and only existing permanent staff or staff on long fixed term contracts of five years and longer may apply.

The key performance areas are:

- Strategic planning
- Academic leadership
- Student administration
- Quality assurance and enhancement
- Finance and infrastructure management
- Human resources development and management

Eligibility

Candidates will generally be drawn from permanent academic staff and persons with at least a five (5) years fixed term contract in the department. Candidates must have a **Doctoral degree** and the status of a **Senior Lecturer**.

Term of Office

The term of office for a Head of Department will normally be for a period of up to five [5] years renewable for a further term except in the case of persons on fixed term contract who will be appointed for the duration of their substantive fixed term appointment, including any period of extension subject to the 5-year limit.

Remuneration

A HOD will receive a non-pensionable allowance of R5000, 00 (Five Thousand Rand) per month for the duration of the appointment.

Closing date of applications: Sunday, 09 September 2018.

To apply please submit:

1. A properly completed application form (Download from Vacancies page on University website);
2. A comprehensive CV;
3. A self-evaluation by the candidate;
4. Contact details for three work related referees who can attest to applicant's competence for the role.

to the following:

- Faculty of Arts- Nolwazi Mdletshe MdletsheNN@unizulu.ac.za

at Human Resources Division **applications must be sent by email**. *Candidates must specify the department for which they wish to be considered.* Candidates who do not meet the requirements, as specified above will not be considered and should not apply. The University reserves the right not to fill any advertised vacancy. By applying for this position candidates agree to be bound by University regulations, codes and policies governing recruitment and selection.