



**UNIVERSITY OF
ZULULAND**

The University of Zululand subscribes to the principles embedded in the Employment Equity Act

**PHYSICAL PLANNING AND OPERATIONS
(CONSTRUCTION GENERAL & MAINTENANCE)
MANAGER: CONSTRUCTION
REFERENCE NUMBER: GM04/03/2017**

The purpose of this position is to manage the optimal utilisation and management of facilities to create an effective and efficient working environment in compliance with environmental, safety and health regulations.

KEY ACTIVITIES

- Facilities Maintenance
- Facilities Management
- Safety
- Section/ Unit Department Management
- Budget Management
- Staff Management

MINIMUM REQUIREMENTS

- Minimum Degree in Built Environment or equivalent
- Minimum 5 years built environment / facilities management experience, of which 2 years is in a supervisory / management capacity

RECOMMENDATIONS

- Registration as a professional engineer would be advantageous

OTHER REQUIREMENTS

Knowledge

- Technical (building methods, maintenance, civil and structural, mechanical, electrical)
- Applicable Rules, Regulations and Quality Standards e.g. Occupational Health & Safety Act
- Built Environment
- Contract Management
- Financial Management Principles
- MS Office Suite (MS Project, Excel, Word)
- Project Management Principles

Skills

- Communication
- Interpersonal
- Time management
- Reporting
- People Management
- Planning
- Conflict Management
- Relationship Management

Behaviour / Attributes

- Self-Starter
- Attention to detail
- Work Under Pressure
- Deadline Driven
- Customer Focused

CLOSING DATE: 18 March 2018

The University reserves the right not to make an appointment in the position or level as advertised.

To apply please log on to PNET (www.pnet.co.za) and submit your application. **The University will not accept any applications directly or through any other means.**

Candidates who do not meet the minimum requirements, as specified above, will not be considered and should not apply.

Please note in terms of the Universities recruitment policy preference will be given to **SOUTH AFRICAN CITIZENS**. UNIZULU is committed to employment equity and equal opportunity.

Kindly Note:

Communication will be entered into with shortlisted candidates only.