



UNIVERSITY OF ZULULAND

POLICY AND PROCEDURES

ON

THE RECOGNITION OF MODULES PASSED AT ANOTHER INSTITUTION

POLICY NUMBER	REG P16	POLICY OWNER	REGISTRAR
OVERSEEING COMMITTEE(S)	MANCO – SENATE - COUNCIL		
APPROVAL DATE	26/11/16	REVISION DATE	26/11/19

POLICY STATEMENT

It is the policy of the University of Zululand that the University may recognise modules passed at another institution as approved by Senate

REVISION HISTORY

CURRENT APPROVAL CYCLE			
POLICY NUMBER:	REG P16	SENATE NUMBER(S):	S1174/16
DATE OF APPROVAL BY THE UNIVERSITY OF ZULULAND: Registrar's office			
DATE OF SENATE APPROVAL:		26/10/16	
DATE OF COUNCIL APPROVAL:		26/11/16	
EFFECTIVE DATE FOR IMPLEMENTATION:		26/11/16	
NEXT REVISION DATE:		26/11/19	

APPROVAL HISTORY			
DATE OF FIRST APPROVAL:			
POLICY NUMBER	SENATE NUMBER(S)	SENATE / MANCO REVISION DATE	COUNCIL APPROVAL DATE

RELATED POLICIES	
POLICY NUMBER	NAME OF POLICY

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1. PURPOSE AND RATIONALE

The purpose of this Policy is to manage the process of recognition of modules passed at another institution

2. DEFINITIONS

“**Academic HOD**” means the head responsible for the programme for which the student is registered

“**Dean**” means administrative and academic head of a Faculty

“**Faculty Board**” means a body of all academically employed staff in the Faculty

“**Module**” means a component of a learning programme, which is constituted by institutional offerings

“**Non-degree module**” means a module offered by a registered student which is not required for his or her approved curriculum in a specific degree, diploma or certificate

“**NQF**” means National Qualifications Framework

“**Postgraduate studies**” means studies taken at the honours, masters or doctoral level

“**Programme**” means a degree, diploma or certificate offered by the University

“**University**” means the University of Zululand

3. RECOGNITION

3.1 A student's total period of attendance should amount to the full period prescribed for the degree by the University.

3.2 A student should complete all the modules comprising the final year of study as outlined in the curriculum of the qualification at the University.

3.3 A maximum of 50% of the credits of a completed qualification may be transferred to another qualification.

3.4 A student shall not be exempted from more than half the total number of

modules prescribed for the qualification.

- 3.5 The courses from such other university or institution should be equivalent in content and have at least the same NQF level and the same credit value as the modules for which exemption is sought.
- 3.6 Modules registered for non-degree purposes shall not be recognized for degree purposes, unless the module is registered in order to qualify for postgraduate studies in a particular discipline
- 3.7 The prescribed form should be completed by the applicant, approved by the academic HOD, Dean and finally the Faculty Board.
- 3.8 Proof of payment of the prescribed fee per module must accompany the form.

4. POLICY REVIEW

- 4.1 This policy shall be reviewed every 3 years.