



**FOR OFFICIAL USE**

**NOTE : ALL THE ENTRIES BELOW ARE REQUIRED**

REMARKS BY THE HEAD OF DEPARTMENT : .....

.....

.....

.....

NAME OF HEAD OF DEPARTMENT : .....

SIGNATURE : .....

DEPARTMENT : .....

DATE : .....

DECISION OF FACULTY BOARD : .....

MINUTE REF. NO. ....

**FACULTY ADMINISTRATIVE OFFICER/MANAGER**

**I HEREBY CERTIFY THAT I HAVE:**

- A. NOTIFIED THE STUDENT OF THE OUTCOME
- B. CAPTURED THE RECOGNISED MODULE/S

NAME : .....

SIGNATURE : .....

DATE : .....